



REGISTRATION FOR JURISPRUDENCE & ETHICS EXAM

TO ALL CANDIDATES:

This registration package includes information, a checklist of required materials, and an application form to register for the Jurisprudence & Ethics Exam (JP Exam) of the Nova Scotia College of Chiropractors (NSCC).

The NSCC holds two regular sittings of the JP Exam (March & August) for a fee of \$150. An additional \$300 fee will apply for any examination administered outside of the scheduled regular sittings.

Deadline for Submissions: A candidate's file must be complete fourteen (14) days prior to any scheduled exam date. All documents required must be received to designate the file as complete.

Mail application materials to: Donna Noddin, Admission Officer, NSCC
502-5657 Spring Garden Road, Box 142
Halifax, NS B3J 3R4

For further information: 902-407-4255 / inquiries@chiropractors.ns.ca

Canadian Chiropractic Examining Board Exams: NSCC Board Regulations state:

(1) All applicants for registration are required to successfully complete examinations of the Canadian Chiropractic Examining Board (CCEB).

(2) All applicants are required to obtain a certificate of competency from the CCEB by successfully completing Examinations A, B, and Clinical Skills. Examinations A & B must be successfully completed within three (3) years of the application. The Clinical Skills examination must be successfully completed within twelve (12) months of the application.

CANDIDATES WITH DISABILITIES:

If an applicant has qualified for reasonable testing accommodation for persons with disabilities through the Canadian Chiropractic Examining Board (CCEB), they are asked to inform the NSCC Office early in the registration process if they will be requesting special accommodation for the NSCC's Jurisprudence and Ethics Exam.

A NOTE OF CAUTION:

Candidates should not presume to be granted registration. The Board discourages all candidates from establishing a position of financial responsibility before they receive full registration to practice chiropractic in the province of Nova Scotia.

DEFINITION OF CHIROPRACTIC (Chiropractic Act, 1999):

"Chiropractic" means professional services usually performed by or under the supervision of a chiropractor and includes diagnosis, examination and treatment of persons principally by hand and without the use of drugs or surgery of the spinal column, pelvis, extremities and associated tissues, and such services as approved by the regulations."



Board of the Nova Scotia College of Chiropractors

CHECKLIST OF APPLICATION REQUIREMENTS FOR THE NOVA SCOTIA JURISPRUDENCE & ETHICS EXAM:

- NSCC Application Form - fully completed and notarized.
- Successful CCEB exam results are sent to the Admission Officer of the NSCC.
(The Canadian Chiropractic Examining Board conducts clinical competency exams for individuals seeking licensure to practice chiropractic in Canada.)

Canadian Chiropractic Examining Board
Suite 230, 1209 - 59th Avenue SE
Calgary, Alberta
T2H 2P6 (403) 230-3321
www.cceb.ca exams@cceb.ca
- Application Fees: For a regular sitting, the fee is \$150.00 in Canadian funds to be provided to the Nova Scotia College of Chiropractors by cheque or money order. (An additional \$300 fee will apply for any examination administered outside of the scheduled regular sittings.)
- Official University and Chiropractic College transcripts to be sent directly to the Admission Officer. [Please note: Applicants must have graduated from a CCE(C) recognized chiropractic institution.]
- Three (3) reference letters - two (2) from chiropractors and one (1) other, all to be mailed directly to the Admission Officer. Reference Letters must be from an individual that has known the applicant for a minimum of one full year. The letters from chiropractors must support that the candidate is mentally and physically competent to practice chiropractic; will practice chiropractic with decency, integrity, honestly and in accordance with the law; has sufficient knowledge, skill and judgement to engage in chiropractic; and will display professional behavior. A reference letter will not be accepted from a spouse or a relative, a future employer, associate or partner.
- Proof of age (applicant must be 21 years or older by date of registration), and proof of Canadian citizenship or legal entitlement to work in Canada - i.e. Birth Certificate or other official documentation.
- Essay indicating why you wish to practice in Nova Scotia, and any additional information relevant to this application.
- Two (2) suitable recent color photographs - passport-style.
- Verification of good standing in any other jurisdiction in which chiropractic registration/licensure has been held.
- CV/Resume
- Criminal Record Check through CSI Inc. (<http://www.csiscreening.com>)

*“To protect the public through enforcement of the legislation and standards
of chiropractic in Nova Scotia.”*



Board of the Nova Scotia College of Chiropractors

APPLICATION FOR REGISTRATION

Please print legibly. Application will be returned if incomplete or illegible. This application is valid only if witnessed as indicated.

NAME: _____
(First) (Middle) (Last)

ADDRESS: _____

Mailing address for results to be forwarded (if different than above):

Phone: _____ Alternate number: _____

Birth date: _____ Place of birth: _____

Social Insurance/security number: _____

Are you a Canadian citizen? _____ If not, what citizenship? _____

Are you legally entitled to work in Canada? _____

EDUCATION (List chiropractic college, and all other degrees, diplomas or certificates)

<u>College/University</u>	<u>Years Attended</u>	<u>Degree</u>	<u>Graduation Date</u>

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Are you or have you ever been in active chiropractic practice? Yes or No

If yes, provide details:

<u>Jurisdiction</u>	<u>Dates</u>	<u>Locations</u>	<u>Registration/ License Number</u>

List all chiropractic organizations to which you currently belong: _____

Please list all chiropractic techniques used: _____

Have you ever been refused licensure/registration as a chiropractor in another jurisdiction? Yes or No

Have you ever had your license/registration to practice chiropractic suspended or revoked? Yes or No

Are there any professional liability suits or prosecutions pending or currently proceeding against you? Yes or No

Have there been any disciplinary findings against you in the past? Yes or No

Are there any complaints or disciplinary proceedings in progress against you?
Yes or No

Please note: If you answer yes to any of the above, please provide details on a separate sheet.

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REFERENCES

Please list the names, addresses and telephone numbers of the three individuals who will be providing you letters of reference. At least two of these references are to be chiropractors and all letters of reference must be sent directly to the Admission Officer, not forwarded by the candidate.

1. _____

2. _____

3. _____

I, _____ HEREBY MAKE APPLICATION FOR REGISTRATION AND WISH TO SIT FOR ANY EXAMINATION REQUIRED BY THE NOVA SCOTIA COLLEGE OF CHIROPRACTORS. I SOLEMNLY DECLARE THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE INFORMATION GIVEN ON THIS APPLICATION IS TRUE AND COMPLETE. I UNDERSTAND THAT FALSE INFORMATION WILL INVALIDATE MY APPLICATION AND THAT ALL DOCUMENTS RECEIVED BECOME THE PROPERTY OF THE NOVA SCOTIA COLLEGE OF CHIROPRACTORS.

Signature of Applicant: _____ Date: _____

Declared before me at _____ in the county of _____
in the Province of _____, on this _____
day of _____ in the year _____ A.D.

Name of authorized witness: _____

THIS DOCUMENT MUST BE SEALED BY A NOTARY PUBLIC IF THE APPLICATION IS BEING SWORN OUTSIDE OF THE PROVINCE OF NOVA SCOTIA.

THIS DOCUMENT MUST BE SEALED BY A NOTARY PUBLIC OR STAMPED BY A COMMISSIONER OF OATHS OR JUSTICE OF THE PEACE IF APPLICATION IS BEING MADE FROM NOVA SCOTIA.

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REGISTRATION FOR LICENSURE

FINAL STEPS:

1. Candidate will receive a verbal offer of registration from the NSCC indicating that he/she is eligible for registration to practice chiropractic in the Province of Nova Scotia.
2. Payment of a one-time registration fee of \$150.00 to the Nova Scotia College of Chiropractors must be received.
3. The Admission Officer will then provide information on the payment of applicable dues to the Nova Scotia College of Chiropractors. First-year dues will be prorated based on the date of registration requested.
4. All registered members must maintain professional liability insurance with a minimum coverage of five million dollars (\$5,000,000) per year and five million dollars (\$5,000,000) per incident.